Endeavor
Charter School

Endeavor Board Meeting Minutes: June 6, 2016

Call to Order:

Kevin Myers called to order a meeting of the ECS Board of Directors on June 6, 2016 at 7:09 p.m. in the ECS Multi-Purpose Room.

Present: Bill Borter, Peter Henderson, Bill Kroll, Kristy McClure, Charlie Kennedy, Kevin Myers, Lisa Springle, Clint White

Absent: None

Minutes

Peter Henderson moved to approve the minutes from the Board meeting on May 9, 2016 as distributed prior to the meeting. The motion was seconded by Kevin Myers and unanimously approved.

Endeavor Foundation Update

Kevin Myers reported that Phase1 of the playground remediation to improve drainage has begun. Kevin also reported that he has met with the Foundation to discuss restructuring the ECS rent to an amount more in line with the ECS historical rent. The Foundation plans to move the building operational reserves from the Foundation budget to the school. The Foundation continues to remain responsible for long-term planning of the physical facilities, but ECS will own the costs. Kevin Myers moved that the Board approve up to $40,000 to cover the remainder of the playground remediation work. Clint White seconded the motion, which was then approved unanimously.

The Board continued discussing the proposed lease amendment, which was made available to the Board to review. Kevin Myers explained that the current rent is approximately $66K/month, but a portion was prepaid. The proposed Lease Agreement calls for a monthly rent of $46K. Kevin assured the Board that the Foundation will have enough money to cover the mortgage, audit, tax returns, and other operational needs. Kevin Myers moved to accept the First Amendment to the Lease Agreement. Lisa Springle seconded the motion, which unanimously passed.

Director's Update

Christi Whiteside reported the following developments in her Director's Update:

- ECS had its last middle school dance of the year, and it was very well-attended;
- All EOG exams will finish by Thursday—all 3rd graders will pass Read to Achieve requirements;
- Major playground construction begins 6/13/16;
- The Spirit Rock will be placed on the median towards the parking lot. Families will be able to rent it to paint for a child's birthday;
- The Fall Fun Fest will change its name to the Family Fun Fest, and will be held August 19th from 5:30-7:30 p.m. Teachers, the YMCA, and certain parents will be among those hosting booths;
- The new Wake Forest Chamber of Commerce representative has toured ECS and has been very engaged;
- Lindsay Fricke (First Grade) is moving to Greensboro, and her Teaching Assistant (Mary Greene) is leaving as well. Beth Ammons (Teacher) and Erin Faulk (Teaching Assistant) are moving up from Kindergarten to First Grade as a result;
- Elizabeth Larken (EC Teacher) is leaving to return to a traditional calendar school and begin graduate school;
- Siobhan Nolan (Third Grade) is getting married and moving to Florida;
- ECS has offers to Grade 3 and Kindergarten Assistant candidates. ECS still needs a Kindergarten teacher;
- At a later meeting Kristy will discuss calendar change proposals, potentially reflecting changes Wake County has made;
- Kevin Myers added that Mark Root (7th Grade Social Studies) has collected student survey input into potential school improvements.

BCBS Non-Profit Leadership Academy

Lauren Manfreda described the BCBS Non-Profit Leadership Academy objectives as increasing leadership skills, culture impact, and strategy capabilities. Lauren requested two staff and two Board members participate for ECS. There will be two required meetings in Greensboro. The Academy will accept 16 organizations by the July 1, 2016 application deadline. The cost is roughly $1,000 per organization. Clint White volunteered as a Board participant.

Director of Development Update

Lauren Manfreda reported that she has established a full Development Committee of five members. The Committee will have a Family Fun Fest booth, and plans to meet every other month until the fall. The Committee will distribute informational packets at Meet the Teacher night.

Approval of 2016-17 Contracts

ECS Staff Contracts

Christi Whiteside read off the list of proposed employment contracts for the 2016-17 academic school year:

FIRST NAME	LAST NAME
ELIZABETH	AMMONS
TINA	BAULDREE
LEAH	BOAS
LISA	BOLTON
LEEANN	BOVE
ASHLEY	BROOKS
JOSHUA	BURT
TIFFANY	CARSON
LESLIE	CLARK
STACEY	CLEMMONS
SARAH	CLEMMONS
ANDREA	COMSTOCK
BARBIE	DALTON
MELISSA	DOUGHERTY
KIRSTEN	EHLERT
ROBERT	EZZELL
ERIN	FULK
TONIA	JONES
ALISON	HAUGHT
ALISON	HESTER
ASHLEY	JACOT
ERIN	JOHNSON
HOLLY	KETCHUM
SARAH	KEUNE
LISA	KRISTIANSON
JIM	LUNDHOLM
LAUREN	MANFREDA
MAIJALIISA	MCADAMS
SARAH	McCONNELL
MOLLY	MUELLER
SUSAN	NIELSSON
LARISSA	PELUSO_FLEMING
DINA	RAFFERTY
JOHN	RAITANO
LARA	RICE
ALICIA	ROGERSON
MARK	ROOT
CAROLYN	SOUTHARD
ALISON	STARKEY
JENNIFER	TATUM
ROBIN	THOMAN
CHRISTINE	TOMPKINS
CHRISTINE	VENTRESCO

JEANINE	VIOLA
TARA	WHITBREAD
CHRISTI	WHITESIDE
AMY	WILSON
JESS	YOUNG

Kevin Myers moved to approve each of the contracts. Lisa Springle seconded the motion, which was unanimously approved. Kevin Myers also moved to offer contract to Christi Whiteside. Lisa Springle seconded the motion, which was unanimously approved.

Audit Contract
Bill Borter acknowledged the commendable work Tina Bauldree performed to negotiate Acadia down to a 1-year term from a 3-year term. Peter Henderson identified a need to clarify the pricing provision in the contract. Bill moved to approve the engagement of Acadia Northstar at $55,000 per year plus $3000/year for software support services for a term running July 1, 2016 through June 30, 2017, subject to Peter's revision. Lisa Springle seconded the motion, which was unanimously approved.

Lease Agreement- was approved as a part of the Foundation update.

2016-2017 Budget
Kristy McClure began her report by thanking to Tina Bauldree for her hard work on the budget. Major changes for the 2016-17 academic year budget include: 1) revenue projections are based on the current rate and for the current number of students being funded. Kristy noted that ECS is expecting a drop in EC students from 56 to 44, which results in a $5K/student funding cut; 2) Kristy has budgeted for applicable staff pay raises; and 3) the lease agreement amendment. Bill Borter moved to accept the 2016-17 budget as presented. Lisa Springle seconded the motion, which was unanimously approved.

Treasurer's Report
Bill Borter reported that the BBVA operating account balance is $1,277,960.80 as of today. The BB&T account has a few thousand dollars. Bill will ask BBVA about automating balance statements via e-mail.

Tina Bauldree reported that ECS will have approximately $75,000 in surplus for this year, but expects to net around $40,000 after the playground remediation. Bill Borter noted that surpluses were around $200,000 when ECS was in its prior location. Bill said this is mostly due to higher teacher salaries moreso than higher building costs.

Prospective Board Member Interviews
Before the interview, Kevin Myers addressed the need to approve the re-appointment of board members whose terms are expiring. Kevin Myers moved to re-elect Bill Borter for the 2016-17 through 2018-18 academic years, and Kristy McClure seconded. The motion was unanimously approved. Kevin Myers then moved to re-elect Charlie Kennedy for

the 2016-17 through 2018-18 academic years. Clint White seconded the motion, which was then unanimously approved.

On behalf of the Board, Charlie Kennedy expressed the Board's deepest thanks for Lisa Springle's Board service.

The Board then interviewed Jim Hollis for an Open Board position. Jim has a technology background and has a 7^{th} and 4^{th} grader enrolled at ECS.

Board Retreat
Kevin Myers led a discussion of a summer Board retreat at a date to be determined in July.

Public Comments
There were no public comments.

Closed Session

Kevin Myers moved that the Board go into closed session in accordance with North Carolina statute 143.318.11 (a) (6). Charlie Kennedy seconded the motion. The motion was unanimously approved and the Board moved into closed session at 8:25 p.m.

Return to Open Session

After returning to public session at 10:09 p.m., the Board discussed the Board candidacy of Jim Hollis. Clint White moved to elect Jim Hollis to the Board for a 3-year term. Lisa Springle seconded the motion, which passed unanimously.

Adjournment

Kevin Myers moved to adjourn the meeting. Lisa Springle seconded the motion, which was approved unanimously at 10:20 p.m.